

Disclaimer

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SOUTH BURNETT
REGIONAL COUNCIL

Minutes of the General Meeting

Held in the Council Chambers, 48 Drayton Street, Nanango

on Wednesday, 4 March 2009

Commencing at 9.00 am

Chief Executive Officer: Tony Hayward

SOUTH BURNETT REGIONAL COUNCIL MINUTES

WEDNESDAY 4 MARCH 2009

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Minutes of the meeting of the South Burnett Regional Council, held in the Council Chambers, 48 Drayton Street, Nanango on 4 March 2009 at 9.11am.

PRESENT:

Councillors:

Cr ID Carter (Mayor), Cr KM Campbell (Deputy Mayor), Cr CD Dalton, Cr KA Duff, Cr BL Green, Cr DJ Palmer, Cr DP Tessmann

Council Officers:

Tony Hayward (Chief Executive Officer), Gary Wall (Director Corporate Services), Ian Slader (Director Engineering Services), John Kersnovski (Director Governance), Eleanor Sharpe (Director Lifestyle & Culture), Peter Hackshaw (Director Sustainability)

1. Leave Of Absence

Nil.

2. Prayers

A representative of the Ministers Fraternal, Reverend Sue Algate, Minister of the Uniting Church, offered prayers for Council and for the conduct of the Council meeting.

3. Address From Public Gallery

Members of the Public who wish to raise matters from the Public Gallery are advised that this section of the Minutes will be considered at 9.00am on Wednesday, 4 March 2009

4. Receipt Of Petitions

4.1.1 Crystal Property Investments - Petition from Residents

Resolution:

Moved Cr KM Campbell, seconded Cr KA Duff.

That the petition be received and a response be provided to each of the people who have signed the petition outlining the councils proposal in relation to resolving the issues of concern.

*Carried 7/0
FOR VOTE - All Councillors voted unanimously*

UNCONFIRMED

4.1.2 Petition from Maidenwell Residents

Resolution:

Moved Cr ID Carter, seconded Cr BL Green.

That the petition be received and that Council write to the State Government as this bridge is on a school bus route on the Kingaroy – Cooyar Rd, seeking a resolution and an interim measure to locate the Give way sign to the opposite approach to the bridge.

Carried 7/0

FOR VOTE - All Councillors voted unanimously

5. Confirmation Of Minutes Of Previous Meeting

5.1 South Burnett Regional Council Minutes

Précis

Confirmation of Minutes of meeting of the South Burnett Regional Council held in the Council Chambers, 42 Stephens Street West, Murgon and the Special Meeting held in the Council Chambers, Glendon Street, Kingaroy.

Officer's Recommendation

That the minutes of the previous meeting held on Wednesday, 11 February 2009 and the special meeting held on Friday, 20 February 2009 as recorded be confirmed

Resolution:

Moved Cr KA Duff, seconded Cr KM Campbell.

That the minutes of the previous meeting held on Wednesday, 11 February 2009 and the special meeting held on Friday, 20 February 2009 as recorded be confirmed

Carried 7/0

FOR VOTE - All Councillors voted unanimously

6. Mayoral Minutes

6.1 MM - 469187 - Mayor's Report

Précis

Mayor's Report

Summary

Mayor's Report to Council for the period 10 December 2008 to Tuesday 24 February 2009.

Officer's Recommendation

That the Mayor's Report for the period 10 December 2008 to Tuesday 24 February 2009 be received.

Resolution:

Moved Cr ID Carter, seconded Cr DP Tessmann.

That the Mayor's Report for the period 10 December 2008 to Tuesday 24 February 2009 be received.

Carried 7/0

FOR VOTE - All Councillors voted unanimously

CONSIDERATION OF BUSINESS SECTIONS INCLUDING BUSINESS ARISING OUT OF MINUTES OF PREVIOUS MEETINGS.

See Business Function Headings

7. Sustainability

7.1 Environmental Health

7.1.1 EH - 469912 - Tracey Cooper - Fax requesting permission to camp on land at 76 Henry Street Nanango while they continue with their approved building project

Précis

Forwarding an Application for Approval to use Land as a Temporary Home - Tracey & Sharon Cooper - Lot 400 SP 122592 Burnett Highway, Nanango.

Summary

Mr and Mrs Cooper have made application to temporarily reside in a caravan at Lot 400 SP122592 Burnett Highway, Nanango. The property is just within the defined township area for Nanango. However, in practical terms they are very much on the outskirts of town and their occupancy of a caravan for a limited period of time should not have any real impact upon the town's residents or create an unreasonable visual amenity to the area. Mr and Mrs Cooper have addressed the normal criteria applicable to a Temporary Home application.

Officer's Recommendation

That Council approve Mr and Mrs Cooper's application for a Temporary Home for a period of two (2) months, subject to the normal Temporary Home approval conditions.

Resolution:

Moved Cr BL Green, seconded Cr DJ Palmer.

That the Officer's Recommendation be adopted

Carried 7/0

FOR VOTE - All Councillors voted unanimously

7.2 Natural Resource Management

Nil.

7.3 Planning & Development

7.3.1 P&D - 361767 - BAOM - Wayne Ross & Patricia Jensen - Material Change of Use to construct proposed caretakers residence at 133 West Street, Kingaroy - Lot 2 RP36985. Applicant/Owner: Mrs Patricia Jensen

Précis

Forwarding an IDAS application for a Material Change of Use for a Caretaker's Residence at 133 West Street, Kingaroy (described as Lot 2 on RP36985) – Applicant: Patricia Jensen - Owner: Patricia Jensen.

Summary

A report regarding the application by Patricia Jensen for a Material Change of Use for a Caretaker's Residence at 133 West Street, Kingaroy (and described as Lot 2 on RP36985). That report discusses the merits of the application within the context of the Kingaroy Shire IPA Planning Scheme.

Officer's Recommendation

That the application submitted by Patricia Jensen for a Material Change of Use for a Caretaker's Residence at 133 West Street, Kingaroy, be refused under section 3.5.13 of the Integrated Planning Act 1997 on the following grounds—

(a)

1. The proposed caretaker's residence does not comply with Specific Outcome O5 of the Dwelling Unit, Relatives Unit and Caretaker's Residence Code by ensuring that residential premises supports the farming practices on the site. Probable Solution S5.2(3) suggests that the siting and design of the additional dwelling house should so that it is within 100m of the original dwelling house, and that access is achieved via the existing access point on the site; The separation of the proposed Caretaker's Residence (approximately 700m) from the principal dwelling would adversely impact on the availability of resources for productive use and farm management”:
2. The proposed caretaker's residence is inconsistent with the overall outcomes of the Dwelling Unit, Relatives Unit and Caretakers Residence Code as the proposed development compromises environmental and landscape values of the locality by constraining available good quality agricultural land;
3. The proposed caretaker's residence is inconsistent with the overall outcomes of the Dwelling Unit, Relatives Unit and Caretaker's Residence Code as the proposed development compromises the efficient design capacity of the transport network reliant on two street access points;
4. The proposed caretaker's residence compromises the Natural Features and Resources Overlay Code, which requires the consolidation of on-site infrastructure to increase the area Class A Good Quality Agricultural Land available for agricultural production;
5. The proposal conflicts with the principles of State Planning Policy 1/92 – Development and Conservation of Good Quality Agricultural Land, in particular Principle 1 – “*good quality agricultural land has a special importance and should not be built on unless there is an overriding need for the development in terms of public benefit and no other site is suitable for the particular purpose*”; and

6. There are no 'sufficient grounds' that justify a decision that conflicts with the planning scheme to the extent proposed.
- (b) That Council reaffirm advice to Patricia Jensen dated 26 September 2005 that the original dwelling (proposed caretaker's residence) on the site is to be removed or reclassified to an outbuilding, now that a new dwelling house has been constructed on the site.

Resolution:

Moved Cr DP Tessmann, seconded Cr BL Green.

That the Officer's Recommendation be adopted

Carried 4/3

*FOR VOTE - Cr ID Carter (Mayor), Cr KM Campbell (Deputy Mayor), Cr BL Green,
Cr DP Tessmann*

AGAINST VOTE - Cr CD Dalton, Cr KA Duff, Cr DJ Palmer

7.3.2 P&D - BAOM - 413902 - Austrasoft Pty Ltd C/- Archistructure Environment Pty Ltd - Forwarding a request for Negotiated Decision Notice at 76-78 Coulson Street, Blackbutt - Lot 14 on RP213703

Précis

Forwarding a request for a Negotiated Decision Notice in relation to a Material Change of Use approval (Relaxation of Building Set Back) at 76-78 Coulson Street, Blackbutt – Lot 14 on RP213703 Applicant: Archistructure Environment Pty Ltd C/- Austrasoft Pty Ltd Owner: Austrasoft Pty Ltd

Summary

A report regarding a request for a Negotiated Decision Notice by Archistructure Environment Pty Ltd in relation to a Material Change of Use approval for the relaxation of a building setback at 76-78 Coulson Street, Blackbutt (Lot 14 on RP213703).

Officer's Recommendation

That the request submitted by ArchiStructure Pty Ltd in relation to ENG2 be approved and the revised condition read:

*"All loading and unloading of **commercial** vehicles associated with the approved uses, is to be conducted at all times from within the boundaries of the subject site."*

That the request submitted by ArchiStructure Pty Ltd in relation to ENG9 be approved, the existing condition deleted, and the new condition read:

"The applicant is to construct a sealed access 6.1m wide extending between the front property boundary and the existing sealed pavement in Coulson Street. The driveway crossover is to be designed and constructed to the Department of Main Roads requirements and shall incorporate a 450mm RCP including headwalls."

That the request submitted by ArchiStructure Pty Ltd in relation to ENG15 be approved, the existing condition deleted, and the new condition read:

"Prior to the issue of a Certificate of Classification, the road reserve is to be reinstated to a pre construction condition to the satisfaction of Council."

All other conditions are to be retained as per Council's Decision Notice dated 19 November 2008.

Resolution:

Moved Cr ID Carter, seconded Cr CD Dalton.

That the Officer's Recommendation be adopted

Carried 7/0

FOR VOTE - All Councillors voted unanimously

7.3.3 P&D - 413922 - Simon Stretton - Material Change of Use (Dingo Sanctuary) at 355 McLean Road, Durong South - Lot 40 RP202225 - Applicant/Owner: Simon Stretton

PROCEDURE:

Motion:

Moved Cr CD Dalton, seconded Cr DP Tessmann.

That the previous item lay on the table until later in the meeting to enable further discussion

Carried 7/0

FOR VOTE - All Councillors voted unanimously

7.3.4 P&D - 420943 - BAOM - Luke & Vickie Smith - Reconfiguration of a Lot (Family Subdivision - 1 lot into 2 lots) at 86 Pates Road Nanango - Lot 127 on FY2 - Applicant: L Smith Owner: SJ & WJ Cameron

Précis

Forwarding an IDAS Application for the Reconfiguration of a Lot (1 lot into 2 lots - Family Lot Subdivision under Superseded Plan) at 86 Pates Road Nanango – Lot 127 on FY2 – Applicant: Luke Smith Owner: SJ & WJ Cameron

Summary

A report has been submitted regarding the application for Reconfiguration of a Lot – 1 lot into 2 lots – Family Lot Subdivision under Nanango Shire Council Superseded Planning Scheme at 86 Pates, Nanango (and described as Lot 127 on FY2).

Officer's Recommendation

That the application submitted by Luke Smith for Reconfiguration of a Lot – 1 lot into 2 lots – Family Lot Subdivision under Nanango Shire Council Superseded Planning Scheme at 86 Pates Road, Nanango (and described as Lot 127 on FY2), be approved under Section 3.5.11 of the *Integrated Planning Act 1997* subject to the attached conditions.

General

GEN1. Development of the subject land is to proceed in accordance with the proposed subdivision plan, drawing number 3794-P1, prepared by O'Reilly, Nunn, Favier and submitted as part of the original application.

- GEN2. All works, including the relocation of services (Telstra, lighting etc.) are to be completed at no cost to Council.
- GEN3. Property boundaries are to be located to ensure that the setbacks of existing buildings to property boundaries comply with the Standard Building Regulations and that the setbacks of existing waste water disposal areas to property boundaries comply with the *Queensland Plumbing and Wastewater Code* and AS1547-2000.
- GEN4. Outstanding charges or expenses levied by Council over the subject land are to be paid prior to Council sealing the plan of subdivision.
- GEN5. Payment of Department of Natural Resources and Water valuation fees of \$60.00 (2 x \$30.00) that will result from the issue of split valuations. (Nb. This fee will be reviewed each financial year).
- GEN6. Payment of a contribution in accordance with Council's Policy "Road Upgrading/Maintenance Contributions (18.05.99)"**
For the newly created Lot Payment shall be at the rate applicable at the time of payment. The current rate is \$1000 per lot and shall be paid prior to the sealing of the Survey Plan.
- GEN7. Prior to the submission of the plan of subdivision to Council, reinstate survey marks and install new survey marks in their correct position in accordance with the plan of subdivision. Such work is to be certified in writing by a Licensed Surveyor.
- GEN8. Evidence of an agreement with Ergon Energy to provide reticulated electricity mains and connections at no cost to Council is to be submitted to Council at the time of sealing the survey plan.
- GEN9. Arrange for the provision of telephone service to the newly created lot. Evidence of an agreement to provide this service is to be submitted to Council at the time of sealing the survey plan.
- GEN10. This approval shall have a currency period of 2 years commencing at the date of Council's decision.

Access

- ENG1. A vehicle access to both the existing and newly created lots at a location acceptable to Council is required prior to sealing the Survey Plan. Construction is to be in accordance with Council's Standard Drawing No. R5000-03-01
- ENG2. Pates Road shall be extended 20 metres into the subject site with a 30 metre Wide X 20 metre Long parcel being transferred to road reserve. The road shall be surfaced with a minimum depth of 100m compacted gravel.
- ENG3. All services are to be retained in the respective lots.
- ENG4. Any new earthworks or structures are not to concentrate or impede the natural flow of water across property boundaries and onto any other lots.

Water

- ENG5. Each Lot is to be supplied with a 45,000L on-site rainwater storage facility. The rainwater storage facility is to be located on the lot prior to a final inspection associated with a Development Permit for Building Works.

Resolution:

Moved Cr CD Dalton, seconded Cr BL Green.

That the Officer's Recommendation be adopted

Carried 7/0

FOR VOTE - All Councillors voted unanimously

7.3.5 P&D - 438642 - Thomas W & S Lambert - Requesting that the cash deposit of \$15000 to resite a building from a property at 136 Old Cooyar Road Goodger to 1 Jonelle Street be reduced to \$5000

Précis

Requesting that the cash deposit of \$15000 to resite a building from a property at 136 Old Cooyar Road Goodger to 1 Jonelle Street be reduced to \$5000

Summary

The applicant is requesting a reduction of the Bond payable for the removal of a building to be reduced from \$15000 to \$5000, as the removal dwelling consists of one room 5m by 6m and is to used as a storage shed with no services connected.

Officer's Recommendation

That Council accedes to the request from Tom and Sue Lambert and reduce the Resiting Security deposit to \$5000.

Resolution:

Moved Cr DP Tessmann, seconded Cr KM Campbell.

That the Officer's Recommendation be adopted

Carried 7/0

FOR VOTE - All Councillors voted unanimously

7.3.6 P&D - 443080 - BAOM - Queensland Dairy & Heritage Museum Murgon Inc - Requesting Consideration from Council in allowing Queensland Dairy and Heritage Museum Murgon exemption from all Building fees - planned kitchen

Précis

Requesting Consideration from Council in allowing Queensland Dairy and Heritage Museum Murgon exemption from all Building fees in relation to their planned kitchen

Summary

Queensland Dairy and Heritage Museum Murgon is a not for profit organisation managed by a team of voluntary committee members. The museum is a valuable community asset, involved in preserving the heritage of the district, and attracting tourists to the area.

The building fee for this type of construction is a base fee of \$620 plus \$2.30 per m².

UNCONFIRMED

Officer's Recommendation

That a Development Application for Building Works be lodged for approval, and the building fee be waived for this application.

Resolution:

Moved Cr KA Duff, seconded Cr KM Campbell.

That the Officer's Recommendation be adopted

Carried 7/0

FOR VOTE - All Councillors voted unanimously

7.3.7 P&D - 445739 - BAOM - Graham House Community Centre - Requesting waiver of development fees associated with construction of a four bay garage & shade shelter on Lot 18 M55110 and Lot 4 FY2935

Précis

Requesting waiver of development fees associated with construction of a four bay garage & shade shelter on Lot 18 M55110 and Lot 4 FY2935

Summary

Graham House Community Centre is funded by the Department of Communities Home and Community Care (HACC) and provides invaluable services to members of the public who are disabled or elderly. The current proposal is to erect a four bay garage to house vehicles used in the delivery of transport services under their Community Transport Services program. Transport is provided to their clients at a nominal cost.

The Building Fee associated with this application would be \$260-00.

Officer's Recommendation

That a Development Application for Building Works be lodged for approval, and the building fee of \$260-00 be waived for this application.

Resolution:

Moved Cr KA Duff, seconded Cr DP Tessmann.

That the Officer's Recommendation be adopted

Carried 7/0

FOR VOTE - All Councillors voted unanimously

7.3.8 P&D - 456852 - Forwarding by fax a request for reduction in building fees for erection of a new work shed at Blackbutt Smash Repairs - 80/82 Coulson Street, Blackbutt - Lot12 SP207099 - Neville Dodt

UNCONFIRMED

Précis

Request for a Material Change of Use application fee of \$2,000 to be reduced in regards to an extension of a General Industry use at 80 Coulson Street, Blackbutt, Lot 12 on SP207099, owner: Mr Neville Dodt.

Summary

A report regarding the request for a reduction of the current Fees and Charges Schedule (2008/2009) for a Material Change of Use (General Industry). The applicant forwarded a fax to Council on 27 January 2009 requesting that the development application fee be reduced on the basis that the current fees and conditions are “unfair” and that the zoning was unlawfully changed by the former Nanango Shire Council following the adoption of its IPA Planning Scheme.

Officer's Recommendation

That Council refuse the request for a reduction of the Material Change of Use application fee for the proposed General Industry use, and the current 2008/2009 application fee of \$2,000 be applied (less \$900 previously paid by the applicant to the former Nanango Shire Council as previously confirmed).

Resolution:

Moved Cr CD Dalton, seconded Cr KM Campbell.

That the Officer's Recommendation be adopted

*Carried 7/0
FOR VOTE - All Councillors voted unanimously*

7.3.9 P&D - 459583 - Martin & Renae Mous - Requesting a Negotiated Decision Notice for Reconfigure of a Lot - 1 Lot into 14 Lots - 1 Millis Way Nanango - Martin & Renae Mous

Précis

Requesting a Negotiated Decision Notice for Reconfigure of a Lot - 1 Lot into 14 Lots - 1 Millis Way Nanango - Martin & Renae Mous

Summary

A report regarding a request to amend the conditions G11, RAL1, RAL6, RAL7, ENG29 and ENG30, the revised conditions of the original Decision Notice are shown in the Officer's Recommendation.

Officer's Recommendation

That Council issue a Negotiated Decision Notice incorporating the following:

- (a) Conditions G11, RAL6 & RAL7 remain unchanged;
- (b) Conditions RAL1, ENG29 & ENG30 to be amended to read as follows:

RAL1. Reticulated electricity to the development is to be provided in accordance with the relevant Australian Standards and to the minimum standards specified below—
Overhead required: Yes to Proposed Lot 1, 2 and 3

Under grounding required: Yes to Proposed Lots 4 - 14
 Street lighting required: Yes
 Road Categories (AS1158): Access Street – Millis Way - P4

ENG29. Payment prior to sealing of survey plan, a contribution toward sewerage supply in accordance with Planning Scheme Policy 7—Infrastructure for that lot x 3.2 equivalent persons (with a 3.2EP credit for the existing lot) at the rate applicable at the time of payment. At current rates the contribution is \$37,228.26 based on amount of \$894.91/EP.

ENG30. Payment prior to sealing of survey plan, a contribution toward parkland in accordance with Planning Scheme Policy 7—Infrastructure for 13 additional lots at the rate applicable at the time of payment. At current rates the contribution is \$15,600 based on Residential Zone amount of \$1,200/lot.

Resolution:

Moved Cr CD Dalton, seconded Cr KM Campbell.

That the Officer's Recommendation be adopted

Carried 7/0

FOR VOTE - All Councillors voted unanimously

7.3.10 P&D - 460950 - O'Reilly Nunn Favier - Seeking a negotiated decision to amend the proposal for reconfiguration of a lot - Boundary realignment for Lorna Graham

Précis

Request for a Negotiated Decision Notice to include the original proposal plan (PLAN3865P/1 – Rev -) submitted as part of the application, as the 'approved plan of development', for the development application for Reconfiguring a Lot - Boundary Realignment (2 lots into 2 lots) at Kings Bridge Road, Nanango and described as Lot 234 on FTZ37125 and Lot 137 on FTZ3760 – Applicant: Lorna Graham C/- O'Reilly Nunn Favier – Owner: Lorna Graham.

Summary

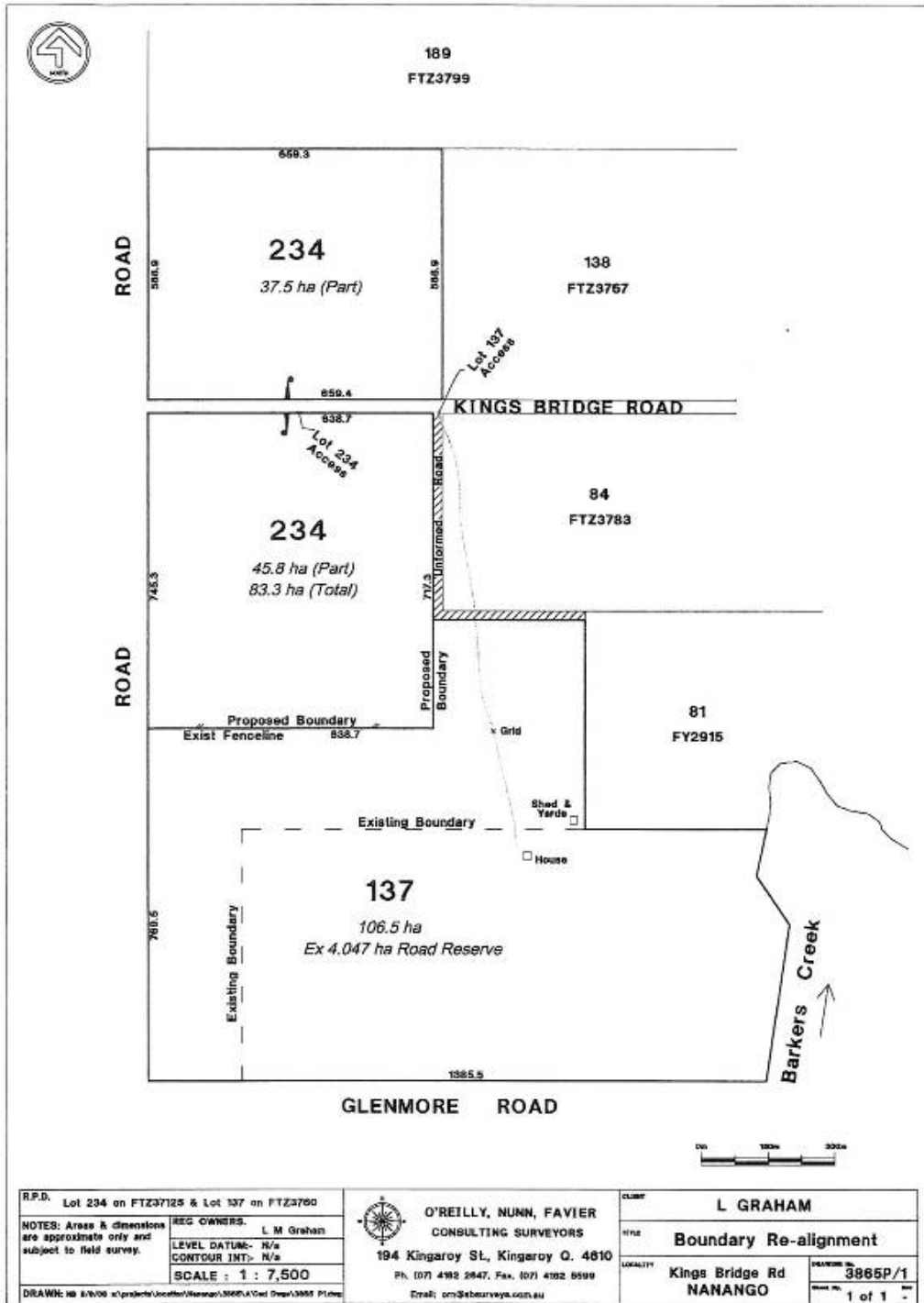
A report regarding the applicant's representations to include the original proposal plan (PLAN3865P/1 – Rev -) submitted as part of the application, as the 'approved plan of development'.

Officer's Recommendation

That Council issue a Negotiated Decision Notice under section 3.5.17 of the Integrated Planning act 1997 incorporating the following;

- Replace the signed approved plan as reflected in Condition GEN1 with the original plan submitted with the reconfiguring lot application indicating proposed Lot 234 having a total area of 83.3 and proposed Lot 137 and area of 106.5ha.

Approved Plan



R.P.D. Lot 234 on FTZ37125 & Lot 137 on FTZ3760		 O'REILLY, NUNN, FAVIER CONSULTING SURVEYORS 194 Kingaroy St., Kingaroy Q. 4810 Ph. (071) 4992 2847, Fax. (071) 4192 9599 Email: ocn@seburveys.com.au	CLIENT L GRAHAM
NOTES: Areas & dimensions are approximate only and subject to field survey. DRAWN: HB 2/7/06 sc:\projects\locat\locat\plan\3865P/1.dwg	REG OWNERS: L M Graham LEVEL DATUM: N/A CONTOUR INT: N/A SCALE: 1 : 7,500		TITLE Boundary Re-alignment LOCALITY Kings Bridge Rd NANANGO

Resolution:

Moved Cr ID Carter, seconded Cr CD Dalton.
That the Officer's Recommendation be adopted

Carried 7/0
FOR VOTE - All Councillors voted unanimously

8. Lifestyle and Culture

8.1 Tourism, Arts & Culture

8.1.1 TA&C - 468731 - 2009/10 Regional Arts Development Fund Advisory Committee Selection Process

Précis

To determine the process by which future RADF Committees will be selected.

Summary

A process for the selection of future RADF Committees needs to be established. Two options were considered by the RADF committee based on the attached discussion paper, with option 2 (Application Based Process) being recommended by the committee.

Officer's Recommendation

That Council approve the Application Based Process recommended by the RADF committee as the method to appoint future RADF committee members.

Resolution:

Moved Cr CD Dalton, seconded Cr KA Duff.

That the Officer's Recommendation be adopted

Carried 7/0

FOR VOTE - All Councillors voted unanimously

8.2 Community Services

8.2.1 CS - 433783 - Public Address System Fees and Charges

Précis

Adoption of fees and charges to ensure the wellbeing of the Public Address system.

Summary

Council owns a quantity of PA equipment that is available for public use. As Councils focus is to allow this equipment to be used for community organisations and groups to promote public functions throughout the South Burnett Regional Council. The following draft fees and charges have been drawn up to address items such as bond, setup, hire fees, maintenance and replacement.

Officer's Recommendation

That the relevant fees and charges be adopted as follows:

<i>Bond</i>	<i>\$250</i>
<i>Delivery, Setup, Removal</i>	<i>\$150 (+ travel @ 75c / km)</i>
<i>Hire fee</i>	<i>10% of total setup fees</i>

UNCONFIRMED

Resolution:

Moved Cr KA Duff, seconded Cr KM Campbell.

That the Officer's Recommendation be adopted

Carried 7/0

FOR VOTE - All Councillors voted unanimously

8.2.2 CS - 458239 - Warren Oughtred - Forwarding report into the condition of the mobile staging system structure**Précis**

Forwarding report into the condition of the mobile staging system structure

Summary

Rio Tinto Coal Australia provided funding to the South Burnett Events Corporation to purchase a stage which was to be managed and maintained by Council on behalf of the community. However, the current condition of the stages means it is unsafe for use unless major rectification works are undertaken.

Officer's Recommendation

That Council note the advice of officers and advise the community that the stage is unavailable for hire due to safety concerns.

Resolution:

Moved Cr DP Tessmann, seconded Cr KM Campbell.

That the Officer's Recommendation be adopted

Carried 7/0

FOR VOTE - All Councillors voted unanimously

8.2.3 CS - 462649 - Keep Australia Beautiful Council Qld Inc - Inviting Council to become a member of Keep Australia Beautiful Council Queensland Inc. and encourage Council to enter the prestigious Ergon Energy Tidy Towns competition**Précis**

Inviting Council to become a member of Keep Australia Beautiful Council Queensland Inc. and encourage Council to enter the prestigious Ergon Energy Tidy Towns competition.

Summary

Applications for the 2009 Ergon Energy Tidy Towns Competition close on 13 March 2009. In 2008 Blackbutt received the Regional Friendliest Town award. No other towns were entered in previous years. Applications must address 12 criteria and cover new initiatives implemented over the last 12 months.

UNCONFIRMED

Officer's Recommendation

That Council not submit entries for the 2009 Ergon Energy Tidy Towns Competition, and that Council officer's review the value of Council becoming a member of Keep Australia Beautiful.

Resolution:

Moved Cr KM Campbell, seconded Cr ID Carter.

That the Officer's Recommendation be adopted

Carried 7/0

FOR VOTE - All Councillors voted unanimously

8.2.4 CS - 468110 - Fees and Charges - Proston Hall

Précis

Requesting Council apply the following fees and charges to the new Proston Hall.

Summary

The former Proston halls fees and charges were very limited and with the completion of the new hall fees and charges are required.

Officer's Recommendation

That the following fees and charges apply to the hiring of Proston Hall along with the previous concessions adopted by Council:

Unlicensed functions

Bond	\$130
Fee	\$ 85

Licensed function

Bond	\$190
Fee	\$155

Public Meetings – Per 3 hours or part thereof

Bond	\$ 65
Fee	\$ 45

Club Meetings – Per 3 hours or part thereof

Bond	\$ 15
Fee	\$ 15

Rehearsals/School Lessons – Per 3 hours or part thereof

Fee	\$ 15
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Senior Citizens/CWA/Red Cross

Fee	\$ 10
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Kitchen – Registered

Bond	\$ 65
Fee	\$ 45

UNCONFIRMED

Air conditioning – Per function
Fee (Day or Night) \$ 50

Resolution:

Moved Cr BL Green, seconded Cr KA Duff.

That the Officer's Recommendation be adopted

*Carried 7/0
FOR VOTE - All Councillors voted unanimously*

ADJOURNMENT:

Motion:

Moved Cr KM Campbell, seconded Cr DP Tessmann.

That the meeting adjourn for twenty (20) minutes

*Carried 7/0
FOR VOTE - All Councillors voted unanimously*

RESUMPTION:

Resolution:

Moved Cr BL Green, seconded Cr KA Duff.

That the meeting resumed at 11.12am with attendance as previous to the adjournment

*Carried 7/0
FOR VOTE - All Councillors voted unanimously*

PROCEDURE:

Motion:

Moved Cr KM Campbell, seconded Cr BL Green.

That the following matter be taken from the table and considered

*Carried 7/0
FOR VOTE - All Councillors voted unanimously*

7. Sustainability

7.3 Planning & Development

7.3.3 **P&D - 413922 - Simon Stretton - Material Change of Use (Dingo Sanctuary) at 355 McLean Road, Durong South - Lot 40 RP202225 - Applicant/Owner: Simon Stretton**

Précis

Forwarding an IDAS application for a Material Change of Use for Animal Keeping (Dingo Sanctuary) at 355 McLean Street, Durong South - Lot 40 on RP202225 – Applicant/Owner; Simon Stretton.

Summary

A report regarding the application by Simon Stretton seeking a development permit for a Material Change of Use for Animal Keeping (dingo sanctuary) at 355 McLean Street, Durong South (described as Lot 40 on RP202225). The report discusses the merits of the application within the context of the Wondai Shire IPA Planning Scheme

Officer's Recommendation

That the application submitted by Simon Stretton for a Material Change of Use for Animal Keeping at 355 McLean Street, Durong South, be approved under section 3.5.14 of the Integrated Planning Act 1997 subject to the following conditions:

General

- GEN1. That development of the subject land proceed generally in accordance with the proposal, site, floor plan and elevation, prepared by the applicant, submitted to Council on 10 September 2008, except where amended in accordance with these conditions.
- GEN2. New works are not to concentrate or impede stormwater drainage across property boundaries.
- GEN3. Dust prevention measures to be undertaken to ensure that dust does not cause a nuisance to occupiers of adjacent premises, during and after construction.
- GEN4. The site is to be maintained in a clean and orderly state at all times.
- GEN5. All significant mature vegetation (excluding areas for a house site) is to be retained on-site.
- GEN6. Animal enclosures are to be positioned at least 15m from the centre line of any dry or perennial gully.
- GEN7. Animal enclosures are to be positioned at least 50m from any property boundary.
- GEN8. Animal enclosures are to be effectively screened from all property boundaries. In this regard, animals are not to be observed from any property boundary and road.
- GEN9. Dingoes are to be of the same gender or de-sexed to prevent breeding. In this regard, veterinary certification is to be made available to Council upon request.
- GEN10. Domestic dogs are to be of the same gender as the dingoes or de-sexed to prevent interbreeding of species. In this regard, veterinary certification is to be made available to Council upon request.
- GEN11. No more than five (5) dingoes and (6) domestic dogs are to be kept on the site at any one time.

Vehicle parking and access

- ENG1. Vehicle parking provisions are to be contained wholly within the boundaries of the property. Access to the site is to be provided in accordance with Schedule 2 of the Wondai Shire IPA Planning Scheme.

ENG2. All vehicle-manoeuving areas are to be maintained in a mud and dust free condition.

Infrastructure

ENG3. Provide a minimum rainwater storage capacity of 45,000L for domestic and animal keeping purposes.

ENG4. Works required by Council as conditions of this approval are not to be undertaken in such a manner as to impede the natural flow of overland drainage or to create a nuisance.

Air quality

ENV1. Notwithstanding any other condition of this development approval, no release of contaminants from the site is to cause a noxious or offensive odour beyond the boundaries of the subject site.

ENV2. Animal keeping (including waste) is not to cause an offensive odour beyond the boundaries of the subject site.

Water quality

ENV3. Contaminants must not be directly or indirectly released from the site to any waters except-

- i. as permitted under a Stormwater Management Plan approved by Council; or
- ii. to a sewer as permitted or otherwise agreed from time to time by the provisions of a Trade Waste Permit issued by Council.

Stormwater management

ENV4. This activity must be carried out by such practical means necessary to prevent and/or minimise the release or likelihood of the release of contaminated runoff from any stormwater drain, water or the bed banks of any such water from the site. "Contaminated runoff" for the purposes of this condition means any waters (and includes stormwater and/or stormwater runoff) that contains contaminants that may cause environmental harm.

ENV5. The maintenance and cleaning of vehicles and any other equipment or plant must be carried out in areas where contaminants cannot be released into any waters roadside gutters or stormwater drainage system.

ENV6. Any spillage of wastes, contaminants or other materials must be cleaned up as quickly as possible. Such spillages must not be cleaned up by hosing, sweeping or otherwise releasing such waters, contaminants or material to any stormwater drainage system, roadside gutter or waters.

ENV7. Chemical storage areas (including oil or waste oil, paint, lacquers, thinners, adhesives, and cleaning solvents) must be bunded with impervious material to contain any potential spills. The capacity of the bunded must comply with the following specifications—

Storage Type	Containment Capacity
Tank storage	110% of the capacity of the largest tank
Package storage	100% of the capacity of the largest container plus
	25% of the total storage volume

Unless the volume of stored chemical and the workshop design is such that any spillage of material will not be carried to uncovered work areas, the site apron or a stormwater drain.

All chemical storage areas (including oil and waste oil) must be roofed in a manner, which prevents the ingress of stormwater into the bunded area

Land quality

ENV8. There must be no release or likely release of any contaminants to land.

Noise

ENV9. In the event of a complaint about unreasonable intrusive noise being made to the Council and the Council considers that the complaint is not frivolous or vexatious, the complaint will be investigated.

ENV10. Noise emissions must not exceed-

- i. 5dB(A) above background during the day (7am to 10pm); and
- ii. 3dB(A) above background during the night (10pm to 7am)

Waste management

ENV11. Waste must not be released to the environment, stored, transferred or disposed of contrary to any condition of this development approval.

ENV12. The holder of this development approval must ensure that vehicles used for transport of regulated wastes from the site are licensed under the provisions of the Environmental Protection Act 1994.

ENV13. All waste including faeces, putrescibles and dead animals, must be removed to an approved waste disposal facility or approved waste recycling facility by a licensed waste transporter.

ENV14. Where waste is taken off site, the holder of this development approval must monitor and record the-

- i. date, quantity and type of waste removed;
- ii. waste receiving operator that removed the wastes off-site; and
- iii. destination of the waste.

ENV15. The holder of this development approval must not-

- i. burn waste at or on the site to which this development approval relates;
- ii. allow waste to burn or be burnt at or on the licensed place; nor
- iii. remove waste from the licensed place and burn such waste elsewhere.

ENV16. To prevent the unsightly accumulation of waste materials (including faeces and putrescibles), the holder of this development approval must-

- i. maintain and operate the activity; and
- ii. take all measures, perform all acts and do all things.

Advice

ADV1. Section 3.5.21(1) of the Integrated Planning Act 1997 provides that, if this approval is not acted upon within a period of 4 years the approval will lapse. Note that in accordance with section 3.5.21(4) a related approval may extend the relevant (currency) period.

ADV2. This development approval does not authorise any activity that may harm Aboriginal Cultural Heritage. Under the Aboriginal Cultural Heritage Act 2003 you have a duty of care in relation to such Heritage. Section 23(1) provides that "A person who carries out an activity must take all reasonable and practicable measures to ensure the activity does not harm Aboriginal Cultural Heritage."

Council does not warrant that the approved development avoids affecting Aboriginal Cultural Heritage. It may, therefore, be prudent for you to carry out searches, consultation, or a Cultural Heritage assessment to ascertain the presence or otherwise of Aboriginal Cultural Heritage. The Act and the associated duty of care guidelines explain your obligations in more detail and should be consulted before proceeding.

UNCONFIRMED

ADV3. Animal keeping is to be carried out in accordance with conditions of the Declared Pest Permit issues by the Department of Primary Industries and Fisheries.

ADV4. Undertake wild dog control as required under the Land Protection (Pest and Stock Route) Management Act 2002.

ADV5. Attached for your information is a copy of Section 4.1.27 of the Integrated Planning Act 1997 as regards Rights of Appeal. With respect to Appeal Rights of Applicants, the following is drawn to your attention-

- a) The applicant's Appeal Period commences upon receipt of this advice and expires 20 business days thereafter.
- b) Should the applicant notify the assessment manager (Council) in writing of acceptance of the conditions of approval and that it is not intended to make an appeal, the Applicant's Appeal Period is at an end.

With a view to early completion of the appeal process, it is in your interest to advise Council of your acceptance of the approval and conditions or to lodge an Appeal at your earliest convenience – as pursuant to Section 3.5.19 of the Integrated Planning Act 1997 the approval does not take effect until the completion of the applicants' Appeal Period.

Resolution:

Moved Cr CD Dalton, seconded Cr DP Tessmann.

That Council officers contact the applicant requesting details of the traffic movements that are anticipated as a result of the development.

Carried 7/0

FOR VOTE - All Councillors voted unanimously

7.3.4 Department of Primary Industries - non grazing animals in a grazing area

Resolution:

Moved Cr KA Duff, seconded Cr DP Tessmann.

That Council write to Department of Primary Industries requesting that where non grazing animals are proposed to be kept in a farming environment that the relevant local authority be consulted prior to any decision being made by the department.

Carried 7/0

FOR VOTE - All Councillors voted unanimously

9. Governance

9.1 Governance & Corporate Performance

Nil.

9.2 Human Resources

Nil.

UNCONFIRMED

10. Engineering Services

10.1 Water & Waste Water

Nil.

10.2 Operations

10.2.1 O - 462669 - Minister for Main Roads & Local Government - Advising the Main Roads Department will be in contact with Council in relation to community involvement in "Bridging the Name Gap - The Opportunity to Name Key Bridges Across Queensland"

Précis

Advising the Main Roads Department will be in contact with Council in relation to community involvement in "Bridging the Name Gap - The Opportunity to Name Key Bridges Across Queensland"

Summary

The Minister has advised that local communities will have the opportunity to suggest possible names for identified bridges in their area. A list of suggested bridges to be named is attached however, other bridge structures on state controlled roads can be considered for naming.

Officer's Recommendation

That Council submit the following names for bridges (including reasons for submitting these names) on the Bunya Highway at the Boyne River be named "Carroll Bridge" and Murgon Gayndah Road at the Krugers Gully be named "Alf Bolden Bridge" as part of the Q150 celebrations.

Resolution:

Moved Cr DP Tessmann, seconded Cr DJ Palmer.

That the Officer's Recommendation be adopted

*Carried 7/0
FOR VOTE - All Councillors voted unanimously*

11. Corporate Services

11.1 Financial Services

11.1.1 FS - 469995 - December Budget Review

Précis

The following Report provides details to the 6 Monthly Budget Revision

Summary

A six monthly review of Council Income and Expenditure has been conducted. A revised budget from this review has been developed for Council to adopt.

UNCONFIRMED

Officer's Recommendation

That the report and statements be received and the revised budget for 2008/2009 be adopted

Resolution:

Moved Cr KM Campbell, seconded Cr BL Green.

That the report be received

Carried 7/0

FOR VOTE - All Councillors voted unanimously

11.1.2 FS - 469326 - South Burnett Regional Council - Monthly Financial Statements

Précis

Report on the Financial Position of South Burnett Regional Council as at 31 January 2009

Summary

The following information provides a snapshot of Council's Financial Position as at 31 January 2009.

Officer's Recommendation

That the Monthly Financial Report as at 31 January 2009 be received.

Resolution:

Moved Cr DP Tessmann, seconded Cr DJ Palmer.

That the report be received

Carried 7/0

FOR VOTE - All Councillors voted unanimously

11.2 Corporate Support & Information Services

Nil.

12. Executive Services

12.1 ES - 466160 - Report on Policy for Reimbursement of Expenses and the Provision of Facilities for Councillors

Précis

Report on Policy for Reimbursement of Expenses and the Provision of Facilities for Councillors

UNCONFIRMED

Summary

To consider a policy that sets out the conditions for the reimbursement of expenses and the provision of facilities for Councillors during the current term of Council. The policy needs to be referred to the Director General – Department of Local Government, Sport & Recreation for consideration and comment.

Officer's Recommendation

That Council refer the following policy titled *'Reimbursement of expenses and the provision of facilities for Councillors'* to the Director General Department of Local Government, Sport & recreation for assessment.

UNCONFIRMED



South Burnett
Regional Council

Reimbursement of expenses and the provision of facilities for Councillors Policy

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1. LEGISLATIVE AUTHORITY

The Queensland Local Government Act, 1993 through sections 236B, 237, 250AR, 250AS, 250AT & 250AU sets out the process by which a Council can adopt a policy for the Reimbursement of expenses and the provision of facilities for Councillors of local governments.

2. BACKGROUND AND/OR PRINCIPLES

The Queensland Local Government Act requires that a policy be implemented if the Council wishes to have an approved process for the reimbursement of expenses and for the provision of facilities for Councillors other than the options provided under the Transitional Expenses Reimbursement Policy for local government Councillors.

3. GENERAL INFORMATION

This policy is to ensure that Councillors of the South Burnett Regional Council can receive reimbursement for reasonable expenses and are provided with the necessary facilities to perform their role as a local government Councillor.

4. POLICY STATEMENT

The policy will cover the following range of options and activities that will come into consideration for reimbursement or provision of facilities during the term of the current Council (i.e. 2008 - 2012).

Payment of Expenses

Expenses will be paid to a Councillor through administrative processes approved by Council's Chief Executive Officer subject to:

- the limits outlined in this policy; and
- Council endorsement by resolution.

Expense Categories

Professional Development

Council will reimburse expenses incurred for:

- mandatory professional development; and
- discretionary professional development deemed essential for the Councillor's role and approved by Council.

Travel as required to represent Council

A local government may reimburse local and in some cases interstate and overseas travel expenses (e.g. flights, car, accommodation, meals and associated registration fees) deemed necessary to achieve the business of Council where:

- a Councillor is an official representative of Council; and
- the activity/event and travel have been endorsed by resolution of Council.

Councillors are to travel via the most direct route, using the most economical and efficient mode of transport.

Council will pay for reasonable expenses incurred for overnight accommodation when a Councillor is required to stay outside the local government's region.

NOTE: Any fines incurred while travelling in Council-owned vehicles or privately owned vehicles when attending to Council business, will be the responsibility of the Councillor incurring the fine.

Travel bookings

All Councillor travel approved by Council will be booked and paid for by Council. Economy class is to be used where possible although Council may approve business class in certain circumstances. Airline tickets are not transferable and can only be procured for the Councillor's travel on Council business. They cannot be used to offset other unapproved expenses. (e.g. cost of partner or spouse accompanying the Councillor.)

Travel transfer costs

All travel transfer expenses associated with Councillors travelling for Council approved business will be reimbursed.

Example: Trains, taxis, buses and ferry fares. Cab charge vouchers may also be used if approved by Council where Councillors are required to undertake duties relating to the business of Council.

Accommodation

All Councillor accommodation for Council business will be booked and paid for by Council. Council will pay for the most economical deal available. Where possible, the minimum standards for Councillors' accommodation should be three or four star rating.

Where particular accommodation is recommended by conference organisers, Council will take advantage of the package deal that is the most economical and convenient to the event.

UNCONFIRMED

Meals

Council will reimburse costs of meals for a Councillor when:

- the Councillor incurs the cost personally; and
- the meal was not provided:
 - within the registration costs of the approved activity/event
 - during an approved flight.

The following amounts will be reimbursed for meals by Council and receipts are to be provided to substantiate the expense incurred. NB If a receipt is provided for a larger amount, provided it is reasonable it will be refunded:

▪ Breakfast	\$25.00
▪ Lunch	\$25.00
▪ Dinner	\$50.00

No alcohol will be paid for by Council.

Incidental allowance

An amount of \$20 per day will be paid by Council to cover any incidental costs incurred by Councillors required to travel, and who are away from home overnight, for official Council business.

Additional Expenses for Mayor**Hospitality**

Local governments may reimburse Mayors up to \$2,000 per annum for hospitality expenses deemed necessary in the conduct of Council business. Each Councillor may claim up to \$500.00 per annum for hospitality expenses deemed necessary in the conduct of Council business. In claiming Hospitality a Councillor will be required to complete the relevant form to identify why the hospitality occurred and who attended.

Provision of Facilities

All facilities provided to Councillors remain the property of Council and must be returned to Council when a Councillor's term expires.

Private use of Council owned facilities

Based on the principle that no private benefit is to be gained, the facilities provided to Councillors by local governments are to be used only for Council business unless prior approval has been granted by resolution of Council. The Council resolution authorising private use of Council owned facilities will set out the terms under which the Councillor will reimburse Council for the percentage of private use. This would apply when Councillors have private use of Council owned motor vehicles and /or mobile telecommunication devices.

Facilities Categories

Administrative tools

Administrative tools will be provided to Councillors as required to assist Councillors in their role. Administrative tools include:

- office space and meeting rooms
- computers including internet access and wireless remote where appropriate
- stationery
- access to photocopiers
- printers
- facsimile machines
- publications
- use of Council landline telephones and internet in Council offices.

Secretarial support will be provided for the Mayor and Councillors. Council will provide a Councillor with home office equipment including computer and internet access.

Maintenance costs of Council owned equipment

Council will be responsible for the ongoing maintenance and reasonable wear and tear costs of Council-owned equipment that is supplied to Councillors for official business use. This includes the replacement of any facilities, which fall under Council's asset replacement program.

Name Badge & Safety equipment for Councillors

Council will provide Councillors with two (2) name badges and the necessary safety equipment for use on official business. (i.e. safety helmet /boots).

Use of Council vehicles on Council business

Councillors may have access to a Council vehicle for official business. This is to be organised through the Mayor or Executive Services.

Private use of Council vehicles

Private use of Council owned vehicles is permitted if prior approval has been granted by resolution of Council. Council will in its resolution authorise private use and set out the terms for the Councillor to reimburse Council for the private use.

Fuel for a Council-owned vehicle used for official Council business, will be either provided or paid for by Council.

The Mayor will be provided with a Council vehicle with full private use.

UNCONFIRMED

Telecommunication needs - mobile devices

Mobile telecommunication devices owned by Council will be provided to each Councillor for official Council business. Additionally, where Council deems it necessary to acquire new mobile devices, extra facilities may be approved by Council resolution. Example: Mobile telephones or hand-held personal digital assistants (i.e. 'Blackberry').

Contribution to Councillors telephone costs

Council will contribute a maximum amount of \$1,200.00 per annum to each Councillor (excluding the Mayor) to offset the cost of fixed and mobile telephone costs. This will only be reimbursed on the production of appropriate invoices / tax receipts. For the Council supplied mobile telephone Council will pay the monthly account and when the \$1,200.00 is used Council will issue an invoice for any balance outstanding.

Contribution to Mayors telephone costs

Council will contribute a maximum amount of \$2,500.00 per annum to the Mayor to offset the cost of fixed and mobile telephone costs. This will only be reimbursed on the production of appropriate invoices / tax receipts. For the Council supplied mobile telephone Council will pay the monthly account and when the \$2,500.00 is used Council will issue an invoice for any balance outstanding.

Insurance cover

Council will indemnify and Insure Councillors in the event of injury sustained while discharging their civic duties. Council will pay the excess for injury claims made by a Councillor resulting from conducting official Council business.

Vehicle Fuel & Operation costs

Councillors may choose either option but not both.

Option 1

A monthly amount will be paid to each Councillor covering the cost of fuel and fair wear and tear on the private vehicle of the Councillor as follows:

Division one & four	\$150.00
Division three	\$180.00
Division two	\$300.00
Division five and six	\$450.00

Option 2

Council provides a monthly allowance of \$120.00 for use of Councillors own vehicle (to cover wear and tear on the vehicle) plus a fuel card will be provided to the Councillor. The requirements are that a monthly statement is provided outlining fuel purchases and each Councillor will need to sign off their respective fuel invoice indicating whether there is any private fuel purchases and return the signed invoice to the Finance Section. If there are private fuel purchases the Councillor will be issued with an invoice by the South Burnett Regional Council requesting payment of that amount.

Car parking amenities

Councils will reimburse Councillors for parking costs paid by Councillors while attending to official Council business.

5. SCOPE

This policy covers the reimbursement of expenses and the provision of facilities for Councillors for the period 2008 - 2012 the local government quadrennial term for Queensland local government.

6. POLICY OBJECTIVES

The objective of this policy is to set out the guidelines and the processes for the provision of facilities and the reimbursement of expenses for the elected Councillors of the South Burnett Regional Council.

7. ASSOCIATED POLICY PROCEDURES

The Queensland Councillor Remuneration arrangements are set out in the Local Government Remuneration Tribunal Report.

8. DATE REVIEWED

December 2008.

9. NEXT REVIEW

Following the completion of the 2012 Queensland quadrennial local government elections the policy is to be reviewed in accordance with the Queensland Local Government Act requirements at that time.

UNCONFIRMED

Resolution:

Moved Cr CD Dalton, seconded Cr KM Campbell.

That the Officer's Recommendation be adopted

*Carried 7/0
FOR VOTE - All Councillors voted unanimously*

12.2 ES - 468873 - Councillors Portfolios

PROCEDURE:

Motion:

Moved Cr BL Green, seconded Cr KA Duff.

That the previous item lay on the table until later in the meeting to enable minor adjustments to the makeup of Councillor portfolios

*Carried 7/0
FOR VOTE - All Councillors voted unanimously*

14. Information Section

14.1 IS - 468275 - Reports for the Information of Council

Précis

Reports received for the Information of Council

Summary

- Workplace Health & Safety Report
- Quarterly Building Approvals - Kingaroy Office
- Quarterly Building Approvals - Wondai Office
- Listing of Correspondence pending completion of assessment
- Delegated Authority Report
- Director's Report - Engineering Services

Officer's Recommendation

That the reports be received

Resolution:

Moved Cr KA Duff, seconded Cr CD Dalton.

That the report be received

*Carried 7/0
FOR VOTE - All Councillors voted unanimously*

UNCONFIRMED

CLOSED SESSION:**Motion:**

Moved Cr DP Tessmann, seconded Cr KA Duff.

That the meeting be closed to the public for Council discussions in accordance with the Local Government Act 1993 Section 463(1)(b) industrial matters affecting employees and (f) starting or defending legal proceedings involving it.

Carried 7/0

FOR VOTE - All Councillors voted unanimously

OPEN COUNCIL:**Motion:**

Moved Cr KA Duff, seconded Cr BL Green.

That the meeting resume in Open Council.

Carried 7/0

FOR VOTE - All Councillors voted unanimously

Report:

The Mayor reported that whilst in Closed Session, in accordance with the Local Government Act 1993 Section 463(1) (b) *industrial matters affecting employees and (f) starting or defending legal proceedings involving it*, Council considered matters concerning Town Planning issues and Human Resource issues.

Motion:

Moved Cr ID Carter, seconded Cr KA Duff.

That the Mayor's report be received

Carried 7/0

FOR VOTE - All Councillors voted unanimously

13. General Section

13.1 GS - 449102 - Crystal Property Investments Pty Ltd - Crystal Property Investment - IDAS Development Application - Request to Change an Existing Approval - Lot 1 RP157007 and Lot 62 FY2526 - Burrandowan and Ellesmere Road Kingaroy

Reason for Confidentiality

This report is **CONFIDENTIAL** in accordance with Section 463(1)(f) of the Local Government Act 1993, which permits the meeting to be closed to the public for business relating to the following:

- (f) starting or defending legal proceedings involving it

UNCONFIRMED

Précis

Crystal Property Investment - IDAS Development Application - Request to Change an Existing Approval - Lot 1 RP157007 and Lot 62 FY2526 - Burrandowan and Boonenne-Ellesmere Road Kingaroy - Applicant/Owner: Crystal Property Investment Pty Ltd

Resolution:

Moved Cr KA Duff, seconded Cr DP Tessmann.

That the Mayor, Chief Executive Officer and relevant officers continue discussions with the owner of the land to pursue alternative solutions as outlined in the Department of Sustainability Report prior to the request to change the application being finalised by report to Council.

Carried 7/0

FOR VOTE - All Councillors voted unanimously

13.2 GS - 468856 - To provide a report on the current Human Resource Management issues, including industrial relations matters.

Reason for Confidentiality

This report is **CONFIDENTIAL** in accordance with Section 463(1)(b) of the *Local Government Act 1993*, which permits the meeting to be closed to the public for business relating to the following:

(b) industrial matters affecting employees

Précis

To provide a report on the current Human Resource Management issues, including industrial relations matters.

Resolution:

Moved Cr KM Campbell, seconded Cr BL Green.

That the report be received

Carried 7/0

FOR VOTE - All Councillors voted unanimously

13.3 GS - 469329 - Entrance Doors to South Burnett Private Hospital

Reason for Confidentiality

This report is **CONFIDENTIAL** in accordance with Section 463(1)(f) of the *Local Government Act 1993*, which permits the meeting to be closed to the public for business relating to the following:

(f) starting or defending legal proceedings involving it

Précis

A letter has been received regarding the unsuitability of the entrance doors to the South Burnett Private Hospital.

Investigations have revealed that automatic doors are the most suitable alternative to not only provide appropriate Disability Access as well as meet the needs of other users, namely the QAS officers and emergency service operators as well as the General public. No budget provision was included in this years budget, however the Corporate Services Directorate advises that funding is available from existing reserves for capital projects.

A recommendation is made that the three main entrances should be upgraded to automatic doors with funding to be provided from existing reserves.

Resolution:

Moved Cr CD Dalton, seconded Cr BL Green.

That the three main entrance doors at the South Burnett Private Hospital be upgraded by the installation of automatic doors and the cost of this be met from existing reserves, as emergency services that access this facility will benefit from this upgrade.

Carried 7/0

FOR VOTE - All Councillors voted unanimously

PROCEDURE:

Motion:

Moved Cr CD Dalton, seconded Cr DJ Palmer.

That the following matter be taken from the table and considered

Carried 7/0

FOR VOTE - All Councillors voted unanimously

12. Executive Services

12.2 ES - 468873 - Councillors Portfolios

Précis

Councillors Portfolios

Summary

The Portfolio groups have been created and Councillors have been appointed to selected areas which will include a team leader for each group.

Officer's Recommendation

That the Councillors Portfolios **attached** be approved.

1. Finance and Customer Service and Information Systems (GIS, Network, Hardware, Software)

Cr Campbell (Team Leader), Cr Carter, Cr Duff, Cr Tessmann

- Financial Planning , Reporting and Compliance
- Rates
- Accounts Receivable and Payable
- Grant Acquittals
- Cash Management

- Budget Preparation and Monitoring
- Procurement
- Stores
- Customer Service
- Information and Communications Technology
- Records Management
- Council Meetings (Agendas and Minutes)
- GIS

2. Water & Waste Water

Cr Dalton, Cr Green (Team Leader) and Cr Palmer

- Bulk Water Supply (Storage & Treatment)
- Water Service Delivery
- Water & Waste Water Treatment
- Water & Waste Water Service Delivery
- Systems Management

3. Asset Management, Roads, Drainage, Transport Assets and Engineering Services

Cr Campbell (Team Leader), Cr Carter and Cr Duff

- Asset Financial Management
- Asset Management
- Roads, Footpath Construction and Maintenance
- Bridges, Drainage and Flood Mitigation
- Traffic Facilities
- Airports
- Street Lighting
- Depots
- Plant and Fleet Management
- Soils Laboratory

4. Tourism and Economic, Regional and Business Development

Cr Carter (Team Leader), Cr Tessman and Cr Green

- Visitor Information Centres
- Regional Promotion
- Tourism Development and Marketing
- Tourism Facilities
 - Lake Boondooma
 - Boondooma Homestead
 - Yallakool Park on BP Dam
 - Caravan Parks
 - Ficks Crossing
- Caravan Parks
- Heritage Development
- Economic Development
- Regional Development
- Business Development

5. Libraries, Arts & Culture, Parks & Gardens, Sport & Recreation, Community Facilities and Services

Cr Dalton, Cr Duff (Team Leader), Cr Green and Cr Palmer

- Art Galleries
- Museums
- Arts Development
 - RADF
- Libraries
- Parks and Gardens

- Cemeteries
- Public Conveniences
- Swimming Pools
- Sporting Facilities
- Recreational Reserves
- Blackbutt Linville Rail Trail
- Sport and Recreation
- Pulse/PCYC
- Asset Management
- Council Buildings and Special Maintenance
- Halls
- Public Facilities
- Housing (Pensioner/Disabled/Rental)
- Community Organisations' Leases and Contracts
- Grants and Donations

6. Environmental Services, Animal Management & Stock Control and Natural Resource Management

Cr Dalton, Cr Duff, Cr Palmer, Cr Tessmann (Team Leader)

- Health Services
- Nuisance Control (Dogs)
- EPA
- Waste Management / Drum Muster
- Asset Management
- Cemeteries
- Dog Control
- Stock Routes
- Livestock Services/Saleyards/ Tick Facilities
 - Straying Livestock
 - Impounding Livestock
- Weeds and Pest Management
- Natural Resources
 - Roadside Clearing and Burning
 - Environmental Areas/Reserves/Wetlands
 - Cultural Heritage

7. Planning & Development

Cr Campbell, Cr Carter and Cr Dalton (Team Leader)

- Design Services and Infrastructure Planning
- Statutory Planning
- Strategic Land Use Planning
- PIPS, RICS, SICS
- Planning Schemes
- Compliance Services (Building and Plumbing)

8. Governance, Human Resource Management and Corporate Performance

Cr Campbell, Cr Palmer (Team Leader) and Cr Tessmann

- Local Laws and Policy Coordination
- Insurance
- Quality Management
- Commercial Leases and Contracts
- Community Engagement and Consultation
- Company Boards, Advisory Boards and Committees
- Regional Bodies
- SES
- Indigenous Affairs

- Asset Management
- Recruitment and Selection
- Workplace Relations
- Performance Management
- Organisational Development
- Learning and Development
- Payroll Services
- Workplace Health and Safety
- Workplace Rehabilitation
- Risk Management
- Corporate Planning
- Operational Planning and Performance
- Corporate Communications
- Media and Corporate Image
- Freedom of Information
- Delegations and Authorisations
- Internal Audit
- Corporate Registers

9. Disaster Management

Cr Campbell, Cr Carter (Team Leader) and Cr Green

- Disaster Management

Resolution:

Moved Cr ID Carter, seconded Cr DP Tessmann.

That the Officer's Recommendation be adopted

*Carried 7/0
FOR VOTE - All Councillors voted unanimously*

There being no further business the meeting was declared closed at 1.32PM.

Confirmed before me this day of2008

..... **MAYOR**

